When You Discover New Effort

Do not absorb this change silently.

1

The intended outcome:

We discovered:

This increases effort because:

2

Did the outcome change?

Did anything get added, expanded, or raised beyond the original commitment?

No: effort changed

Yes: scope changed

3

What *could* adjust based on the discovery?

Timeline

Outcome

Resources

Sequencing

4

New Commitment: *We are committing to*

Timeline

Outcome

Resources

5

Change Record

What changed

What didn't change

What happens next

AKL

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