Remote Work Snaphot

A structured way to notice what's working, what's fragile, and what deserves protection.

Period:

1 Work that Moved Things Forward

What work meaningfully moved progress forward during this period?

Work or Initiative

What changed as a result

Who noticed or benefited

Evidence (decision, outcome, signal)

2 Conditions that Supported Good Work

What conditions made good work easier or more likely?

Clarity (what was clear enough to act on)

Rhythm (cadence, meetings, deadlines)

Access (people, tools, information)

Trust (autonomy, less checking, confidence)

3 Friction that didn't Derail Progress

Where did friction exist, but progress still happened?

Type of friction (e.g., time zones, handoffs, approvals, noise)

How it was absorbed or worked around

Cost of continuing this way (low, medium, high, critical)

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4 Signals of Trust and Visibility

What signals suggest trust, visibility, or confidence were present?

Invitations received:

Decisions influenced:

Reduced oversight:

Advocacy notes (credit given, support offered)

5 Fragile Wins (Protect These)

What worked but could easily be lost without attention?

Why it's fragile:

What would make it disappear:

How to protect it:

6 One Decision Going Forward

Based on what you see here, what is one decision you'll make? (It could be "continue", "stop", or "protect")